How to fill the Application for Long Term Residence Permit:

This instruction will help you fields where errors frequently occurr:

First of all, read the document carefully and fill all fields.

ŽÁDOST / APPLICATION
O POVOLENÍ K TRVALÉMU POBYTU / FOR PERMANENT RESIDENCE PERMIT
☐ O POVOLENÍ K DLOUHODOBÉMU POBYTU / FOR LONG TERM RESIDENCE PERMIT
O PRODLOUŽENÍ DOBY PLATNOSTI POVOLENÍ K DLOUHODOBÉMU POBYTU / FOR THE EXTENSION OF VALIDIT PERIOD OF LONG TERM RESIDENCE PERMIT
O PRODLOUŽENÍ DOBY PLATNOSTI PRŮKAZU O POVOLENÍ K POBYTU PRO CIZINCE - VÝMĚNU ROZHODNUTÍ O POVOLENÍ K POBYTU ZA PRŮKAZ O POVOLENÍ K POBYTU PRO CIZINCE / FOR THE EXTENSION OF VALIDITY OF THE RESIDENT ALIEN PERMIT - FOR THE ISSUE OF A SUBSTITUTE RESIDENT ALIEN PERMIT CARD - EXCHANGE OF A RESIDENCE PERMIT DECISION FOR A RESIDENT ALIEN CARD NA ÚZEMÍ ČESKÉ REPUBLIKY / IN THE CZECH REPUBLIC (požadovaný označte křížkem / cross the box which applies)

Mark this option if you do not have a resident permit – in general students who have been in the Czech Republic for their first year.

ŽÁDOST / APPLICATION
O POVOLENÍ K TRVALÉMU POBYTU / FOR PERMANENT RESIDENCE PERMIT
☐ O POVOLENÍ K DLOUHODOBÉMU POBYTU / FOR LONG TERM RESIDENCE PERMIT
O PRODLOUŽENÍ DOBY PLATNOSTI POVOLENÍ K DLOUHODOBÉMU POBYTU / FOR THE EXTENSION OF VALIDITY PERIOD OF LONG TERM RESIDENCE PERMIT
O PRODLOUŽENÍ DOBY PLATNOSTI PRŮKAZU O POVOLENÍ K POBYTU PRO CIZINCE - VÝMĚNU ROZHODNUTÍ O POVOLENÍ K POBYTU ZA PRŮKAZ O POVOLENÍ K POBYTU PRO CIZINCE / FOR THE EXTENSION OF VALIDITY OF THE RESIDENT ALIEN PERMIT - FOR THE ISSUE OF A SUBSTITUTE RESIDENT ALIEN PERMIT CARD - EXCHANGE OF A RESIDENCE PERMIT DECISION FOR A RESIDENT ALIEN CARD NA ÚZEMÍ ČESKÉ REPUBLIKY / IN THE CZECH REPUBLIC (požadovaný označte křížkem / cross the box which applies)

Mark this option if you already have a residence permit and request its prolongation.

11. NEJVYŠŠÍ DOSAŽENÉ VZDĚL	ÁNÍ / EDUCATIO	ON	Y A	20
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If you are in a master program (Multifunctinal Agriculture) and you have a finished bachelor degree, put: BAKALÁŘSKÉ

If your highest degree before coming to study in the Czech Republic is Master, write MAGISTERSKÉ (applies to PhD students).

13. ZAMĚSTNÁNÍ PŘED PŘÍCHODEM NA EMPLOYMENT BEFORE ARRIVAL T	
ZAMĚSTNAVATEL / EMPLOYER	
PRACOVNÍ ZAŘAZENÍ / POSITION	
ULICE / STREET	Č. / No.
MĚSTO / TOWN	PSČ / POST CODE

Fill this field only if you were employed before coming to the Czech Republic. If you were a student and had no employment, leave the field empty.

15. ÚČEL POBYTU NA ÚZEMÍ / PURPOSE OF STAY IN THE CZECH REPUBLIC *) Strana 6 /Page 6 III: DLOUHODOBÉ STUDIUM (this means long tearm study). 16. POSLEDNÍ BYDLIŠTĚ V CIZINĚ / LAST RESIDENCE ABROAD ULICE / STREET MĚSTO / TOWN STÁT (kód) / COUNTRY (code)* Du may not leave this field empty. Even if you have lived in the Czech Republic for two and morears, you must always fill your previous address where you had lived before you came to the Czepublic. Either your address in your home country or the address of your previous study if you rectly from China, Hungary, South Korea etc. 17. PŘEDCHOZÍ POBYT NA ÚZEMÍ DELŠÍ NEŽ 3 MĚSÍCE / PREVIOUS STAY IN THE CZECH REPUBLIC LONGER THAN 3 MONTHS POBYT OD / STAY FROM DŮVOD A MÍSTO POBYTU / PURPOSE AND PLACE OF STAY	14. ZAMĚSTNÁNÍ PO V	/STU	PU N	NA Ú	ZEI	MÍ/	EMF	PLC	OYN	1EN	IT A	AFT	ER A	ARF	RIV	AL 1	0	ГНЕ	CZ	ZEC	H F	REP	UB	LIC		
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nis is a tricky field: You must always carefully check which address is in your accommodation								п.	. 1.					.11	. ـ ـ ـ ا									د سال	:	

This is a tricky field: You must always carefully check which address is in your accommodation contract and put the present address there. You must always come to the MoI with your present accommodation contract. You may bring your future accommodation contracts but the officers tend to diregard them.

Ex:

Your Mol appointment is on May 22., 2024. Your visa or residence card ends on August 31, 2024.

Your accommodation contract (1) ends on June 18, 2024 . You have a summer accommodation contract (2) from June 17 to August 31, 2024. And you have a new accommodation contract (3) for the next academic year starting from September 1, 2024 to August 31, 2025.

On each of the three accommodation contracts, there is a different address (this happens with the dormitory contracts).

To make it absolutely correct, you must enter your contract (1) address, because it gives your present address. On June 17 – at least a day before expiration of the present contract you must sent per post an information of change form with the second accommodation contract (2) and a day before its expiration at latest, i.e. on August 30, 2024 you must send a new information on change with the accommodation contract (3).

It is simple, isn't it? Have fun.

23. MANŽEL(KA) / SPOUSE PŘÍJMENÍ / SURNAME OSTATNÍ JMÉNA / OTHER	NAME	S	I	L			8	4	2	48	1	Í	9	1	1	Į	İ	I	İ	İ	
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Indicate the date on your spouse – if you have a wife/husband you must fill all information required under box 23.

If you have none, fill NEMÁM.



If you have any children, fill the table. If you have none, fill in box no. 1 NEMÁM

The same applies for

And you must always enter the information on your parents and members of your family (brothers, sisters) if you have any.

Signature: in Place put always ČESKÉ BUDĚJOVICE