



COLLECTION OF DECISIONS AND ORDINANCES OF THE FACULTY OF AGRICULTURE AND TECHNOLOGY UNIVERSITY OF SOUTH BOHEMIA IN ČESKÉ BUDĚJOVICE

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Dean's Ordinance announcing the admission procedure to the follow-up master's degree programme Multifunctional Agriculture at the Faculty of Agriculture and Technology (hereinafter FAT) starting in the academic year 2026/2027

Article 1

General provisions

1. This ordinance announces the rules for the admission procedure to studies in the follow-up master's degree programme Multifunctional Agriculture at the Faculty of Agriculture and Technology of the University of South Bohemia in České Budějovice (hereinafter FAT USB) starting in the academic year 2026/2027.
2. The rules for the admission procedure are announced based on Sections 48 to 51 and Section 58 (1) of Act No 111/1998, on Higher Education Act (hereinafter referred to as the 'Act'), and Articles 24 to 27 of the Statutes of the University of South Bohemia in České Budějovice (hereinafter as the 'Statutes USB').
3. The tuition fee is set by Rector's Measure No. R 585 on the determination of tuition fees for the academic year 2025/2026 at **EUR 3,000 for each commenced 12-month period of study. If the applicant properly begins full-time studies, the first tuition fee for the academic year 2026/2027 will be reduced by EUR 460, amounting to EUR 2,540.**

Article 2

Conditions for submitting an application

1. Only applicants who have successfully completed a bachelor's degree in agriculture, veterinary food, and fisheries and the time that has passed since completing the bachelor's degree did not exceed five years (i.e. the previous bachelor's degree was completed later) may apply to study in the follow-up master's study program in Multifunctional Agriculture than 1/1/2021).

Article 3

Rules for submission and processing admission applications

1. Applications to the programme Multifunctional Agriculture can be submitted **from 10 September 2025 to 31 December 2025**. Study application forms are published on the Faculty's website. Completed applications are sent by e-mail to the address of the Department for Foreign Relations of the FAT USB.
2. At the same time as the completed and signed application form, the applicant sends a copy of his/her passport, CV, motivation letter, officially certified copy of the bachelor's diploma with a list of completed exams, proof of knowledge of the English language - level B2 (or proof that English is the applicant's official



language). The list of recognized certificates is published on the FZT website: <https://www.fzt.jcu.cz/en/admissions/admission-procedures/master-degree>

3. If the applicant's education is assessed to meet the requirements for admission to the follow-up Master's programme in Multifunctional Agriculture, the **applicant will be invited to complete an e-application on the FZT USB website between 15 November 2025 and 31 December 2025** and to pay an administrative fee of **EUR 500**. If the applicant pays the EUR 500 fee but is not admitted to the programme, an amount of EUR 460 will be refunded within 15 days from the date the decision on non-admission becomes legally binding, using the same method as the original payment. The same amount of EUR 460 will also be refunded if the applicant does not commence studies due to a visa denial.
4. An applicant who does not pay the fee set in accordance with § 58 paragraph 1 of the Act and Article 27 of the Statutes USB by December 31, 2025, at the latest and will not do so even after being prompted has not met the basic condition for inclusion in the admissions process.
5. The application will only be included as submitted when the FAT USB receives the electronic application with all the necessary information and required attachments. An incomplete application will be considered invalid and will not be considered in the admissions process.

Article 4

Evaluation and admission of applicants

1. Applicants for admission to the Multifunctional Agriculture degree programme taught in English are admitted **without an admission examination**, but they must pass an **online interview** with a representative of the Department for Foreign Relations of the FAT USB. An applicant who has not completed the online interview will not be accepted for study.
2. Programme guarantor in cooperation with the Vice-Dean for International Relations shall, based on the assessment of the submitted materials and on the online interview with the applicant, propose to the Dean the admission or refusal of admission of the applicant.
3. Applicants whose ranking in the order of all applicants is lower or equal to the number of applicants determined for the program Multifunctional Agriculture in the given academic year will be accepted. In the **academic year 2026/2027, a maximum of 20 students** will be admitted to the follow-up master's study program in Multifunctional Agriculture.
4. FAT USB reserves the right to terminate the admission of applicants to the follow-up master's study program Multifunctional Agriculture in case the interest of applicants exceeds the capacity of the study program.

Article 5

Specific conditions for foreign graduates

1. For the admission of foreigners to studies within the framework of international agreements by which the Czech Republic is bound, the above conditions are applied appropriately, with possible modifications of the time limits of the admission procedure particularly, the method of recognition of the education achieved.
2. The conditions for assessing foreign higher education in the admissions process for the academic year 2026/2027 are set by the Rector's Ordinance on assessing compliance with the condition of previous education of applicants for admission No R 450 issued on November 18, 2020.
3. A graduate of a foreign university who is an applicant for admission to the follow-up master's degree programme Multifunctional Agriculture is to submit a copy of notarised document of the state final examination awarding an equivalent of a bachelor's degree at a university in the Czech Republic (bachelor diploma).



4. The procedure for the recognition of foreign higher education is governed by Article 6, Paragraph 2 of Rector's Measure No. R 450. Its annex provides a list of countries whose documents must be either superlegalized, bear an apostille, or for which an officially certified copy is sufficient.
5. As part of the admission procedure, FAT USB is entitled to request nostrification or additional original or officially certified documents that fully eliminate any doubts, including:
 - a. Additional information on the content and scope of the applicant's foreign higher education studies;
 - b. Additional information confirming that the study programme was carried out by an institution authorized to provide education comparable to higher education under the Higher Education Act, including a scanned copy of the accreditation certificate of the foreign higher education institution;
 - c. Confirmation from the relevant foreign higher education institution or another competent foreign authority (e.g. Ministry of Education) stating that a graduate of the given programme is eligible to apply for admission to a follow-up Master's programme in Multifunctional Agriculture;
 - d. The website address of the institution – i.e. a direct link to the official website of the university where the applicant completed their Bachelor's degree.

Article 6

Applicants with special needs

1. Applicants with special needs (disability, chronic illness, or other health problems) have the right to use the support measures and services provided by the University of South Bohemia in České Budějovice during their studies. If the student wishes to make this claim, he must select YES in the 'Taking special needs into account' option in the electronic application.
2. After completing all administrative requirements associated with applying for admission to studies, the applicant with special needs will be contacted by the University Support Centre for Students with Special Needs. The staff of the centre will agree on the next procedure with the applicant. More detailed information available on the centre's website (<http://centrumssp.jcu.cz>), by e-mail (centrum-ssp@jcu.cz) or by phone (+42 389 036 026). It is also possible to consult the staff of the centre concerning the appropriateness of choosing the degree programme even before applying for admission to studies.

Article 7

Decision on admission of the applicant to study

1. Verification of the information provided by the applicant in their documents shall be carried out by the International Relations Department of FAT USB.
2. The International Relations Department of FAT USB is responsible for preparing the necessary documents for issuing the decision on the applicant's admission to study.
3. The Dean of FAT USB decides on the admission of the applicant based on the fulfilment of admission requirements and according to the ranking established by the committee pursuant to Section 50, Paragraph 4 of the Act.
4. **All documents prepared** by the Faculty of Agriculture and Technology or the University of South Bohemia in České Budějovice **shall be delivered via the IS STAG system (E-application – documents)**. This mainly concerns decisions on admission or non-admission, requests for supplementary application materials, or resolutions on the suspension or termination of the admission process.
5. **Documents delivered through the IS STAG system shall be considered delivered at the moment the applicant logs into IS STAG to access them. If the applicant does not log in within 10 days from the date the document was made available in IS STAG, the document shall be considered delivered on the 10th day after it was made available.**



Article 8

Viewing the materials and reviewing the admission procedure

1. Pursuant to Section 50(5) of the Act, the applicant has the right to inspect the materials, which are relevant to the decision on his or her admission to studies, namely at the International Relations Office of the Faculty of Agriculture and Technology.
2. The applicant has the right to ask the Rector to review the decision on admission/non-admission. The application is to be submitted within 30 days from the date of its delivery. The Rector can change such a decision of the Dean that was issued in violation of the law, the university's internal regulations or the conditions set in accordance with Section 49(1)(3) of the Act. Otherwise, he rejects the request and confirms the Dean's original decision.
3. Only students who have been issued a decision of admission to study may be enrolled.

Article 9

Final provisions

1. In cases that are not addressed by this measure, the final decision will be made by the Dean of the Faculty.
2. This measure was discussed and approved by the Academic Senate of the Faculty of Agriculture and Technology of the University of South Bohemia in České Budějovice on October 23 2025.

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Dean of the FAT SBU